

**FRIENDS OF THE AMADOR COUNTY LIBRARY  
MINUTES OF THE MEETING OF  
FEBRUARY 19, 2013**

**ATTENDANCE:** Helen Bierce, Janie Brown, Janet Caccia, Kati Corsaut, Sarah Hart, Gail Smyth, Elaine Sommer, Susan Staggs, Sandy Sullivan, Bonnie Toy, Terri Works

President Janie Brown called the meeting to order at 9:02 A.M. There were no guests.

**MINUTES:**

It was moved by Susan Staggs, seconded by Helen Bierce, passed unanimously to approve the minutes of the January 15, 2013 meeting.

**TREASURER'S REPORT:**

Bonnie Toy presented the financial report as of February 1, 2013 and the 2013 Proposed Budget. It was moved by Kati Corsaut, seconded by Gail Smyth, passed unanimously to approve the February Financial Statement and 2013 Proposed Budget.

Bonnie and Helen Bierce distributed a document titled Proposed Modifications to FACL Treasurer's Tasks and Other Board Offices. The duties of the Treasurer position have grown to be more than one position can handle so the main modification proposed is to change the Vice President's position to a Vice President/Assistant Treasurer position with responsibility for a portion of the Treasurer duties. There would also be minor revisions to the Secretary, Librarian, and Event Chairperson positions. The Board was in agreement to forward these suggested changes to Terri Works for inclusion in the current rewriting of the job descriptions.

**LIBRARY DIRECTOR'S REPORT:**

Laura Einstadter was not able to attend the meeting. Janie provided Laura's report on library activities.

- The first of the new computers for the main library has been installed and is being tested prior to the installation of the other computers
- A new Enterprise Computer System will be installed the end of May or beginning of June. Minor upgrades to the current system will be done prior to the new installation.
- The main library renovation is currently in the planning phase. Bids have gone out and the library is waiting to hear the scope and timing of the project.
- On March 5<sup>th</sup>, Amador Local Children's Authors Fiction Writers will offer a presentation at the Ione Branch Library from 5:00-6:30 P.M.

**NEW BUSINESS:**

NOMINATING COMMITTEE – The nominating committee consisted of Lacey Bartich, Helen Bierce and Janet Caccia. The nominating committee recommended slate of officers for the 2013-2014 year are:

President	Sandy Sullivan
Vice President	Terri Works
Secretary	Gail Smyth
Treasurer	Bonnie Toy

It was moved by Susan Staggs, seconded by Sarah Hart, passed unanimously to approve the slate of officers recommended by the nominating committee.

JOB DESCRIPTIONS – Terri Works will send out draft job descriptions as PDF files for Board member comments.

**COMMITTEE REPORTS:**

MEMBERSHIP – In Ruth Miller’s absence, Janie reported that we have a total of 228 paid members for the FACL year beginning January 1, 2013, 142 members have not renewed yet and will receive a second notice.

BOOK SALE – Terri Works will provide posters for distribution at the March meeting and flyers for the April book sale are also available. Terri said the Pine Grove helpers to move books will not be available until Friday, so tables and some books will be set up Thursday with the remainder of the books brought over Friday morning. Book drives will be held February 23<sup>rd</sup> and March 23<sup>rd</sup>.

Janie proposed moving the October book sale until later in October or the beginning of November. The Board prioritized possible later dates for the Fall sale and Terri will check with the American Legion on the availability of the hall.

WEBSITE: Katie Corsaut volunteered to be the new website coordinator.

NEWSLETTER - Katie Corsaut received praise for the Newsletter that was sent out immediately following the Books and Boots event. Kati is getting prices for the cost of a color edition of the Newsletter and will bring that information to the March meeting. The next issue of the Newsletter will be in May.

FARMER’S MARKET – Due to past levels of participation and sales, the Board agreed to continue the Farmer’s Market in Pine Grove and Sutter Creek, but to discontinue the Plymouth and Jackson sites.

PUBLICITY – Elaine Sommer provided an update on publicity for the Book Drives, the upcoming April Book Sale, and other FACL activities.

FUNDRAISING – Susan Staggs reported that Laura provided a memo dated January 15, 2013 with a recommended list of possible large important items as the focus for the June fundraising request letter to FACL members. A new Circulation/Information Desk for the main library was identified as the top priority. At the March meeting, Susan will provide a draft of the request for funding letter to be sent to all FACL members.

Kati Corsaut will prepare an article on the library reconfiguration and FACL's continuing involvement in restoration of library facilities as part of the fundraising effort.

BOOTS & BOOKS – Susan Staggs reported that the Boots & Books fundraiser raised \$7,561 gross receipts and generated a net profit of \$5,195 after expenses. The Silent Auction raised \$500 more than prior years and the winner of the Split the Deck drawing donated the money back to FACL. Susan stated that a new chair will be needed for future events and suggested a separate chair be designated for the Silent Auction. Susan will also explore options for a larger venue that would allow for the sale of more tickets and the elimination of the Silent Auction which is very time consuming.

Susan provided information on possible performers for next year and the Board agreed to try to book Dave Stamey for February 9, 2014.

It was also suggested that assistance with the annual concert be added as a volunteer line on the membership envelope.

### **OLD BUSINESS**

PUBLICITY TRAINING – Kati Corsaut will present the publicity training for Board members following the April Board meeting.

ON-LINE RESOURCE PRESENTATION – Laura will make this presentation in March

BOARD RETREAT – Janie led a discussion regarding the annual Board Planning Meeting. The Board stated a preference for an August date. Janie asked Board members to send her ideas for the Retreat and she will compile these suggestions for the March meeting.

The meeting was adjourned at 11:04 A.M.

NEXT MEETING: Tuesday, March 19 at 9:00 A.M. at GSA Building

